50 Woodbridge Avenue

Chatham, NY 12037

Dear Parents and Students,

        I would like to take this opportunity to introduce myself. My name is Rich Boykin and I will be your child’s Resource Room teacher this upcoming school year. I am excited to get to know you and your student this school year. Before we get the year off and rolling, I wanted to explain the classroom expectations and the vision that I have for Resource Room.

        The purpose of Resource Room is to help students learn the strategies that they will need to become independent learners both in and outside of school, no matter what difficulties they face.  We will be working on ALL subject areas, with an emphasis on implementing organization, the use of graphic organizers, study strategies, coping strategies, self-advocacy strategies, and test taking strategies your student can use in their academic classes, Resource Room, and in their life outside of school.  The goal is that your student becomes independent in the usage of these tools.  Throughout the year, your student will work on setting individual goals. They will do this by working with me to develop a plan in order to tackle those areas which are difficult for them.  Every student’s success lies in their cooperation, and the support of their team (parents, teachers, and counselors). I stress the importance of respect and communication, and in school and find that it helps to make a more successful and stress free learning environment for every student. It is my goal to ensure that your student leaves my classroom with increased academic skills and a greater appreciation for school.

**Resource Room Rules:**

* Come to class prepared to work each day. Enter class with pens and pencils, and binders.
* Respect everyone’s private property and personal space
* Headphones, I-pods, tablets, hats, and certain drinks, while not banned from being used or worn in school, does tend to distract and take away from the learning environment. It is because of this that I ask students to take hats off as they enter my room and leave their electronic devices in their pockets or bags while in class.

**Required Materials for Resource Room:**

**Assignment Book** -your student will be given an assignment book on the first day of school. It is my expectation that your student will use this book daily to write down their daily homework assignments and upcoming projects that are due.

**Writers Notebook-** A notebook (black and white or spiral) for journal entries and writing prompts.

**Writing Materials**- pens, pencils, and highlighters

Other materials provided by me will be:

* Scientific calculators
* Folders for in progress work
* Art Supplies

Please feel free to contact me at any time with any questions or concerns that you may have.

**boykinr@Chatham.k12.ny.us**

**392-1560 Ext: 2037**

Thank you. I look forward to meeting you all at Back to School Night this fall.

Please sign and return to Mr. Boykin by the first day of classes.

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Parent/Guardian                                                 Date

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Student                                                         Date